

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
September 20, 2016

The Board of Trustees of the Colonial Pine Hills Sanitary District met on September 20, 2016 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; Katie Peterson, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Mike Riker, System Operator; Terry Frease, System Maintenance; Talbot Wieczorek, Legal Counsel; and Ted Schultz, Engineer. Also present in the audience were residents Jeannette Mills, Caroline Stafford, Justin Huntley and Ron Colerick.

AGENDA:

Nolting made motion, seconded by Peterson, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, seconded by Burdick to approve the minutes of the August 16, 2016 meeting as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for August was presented. Martin stated that revenue is still above this time last year; about 18 percent. He said that although water usage in August declined from the prior two months revenue deposited in September for August usage should still be above last year. Mills asked if there were any questions pertaining to the report and there being none Rausch made a motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of September was presented. Martin reported that a meeting was held on September 6<sup>th</sup> for the purpose of determining a timeline for action to complete the Pinewood pipeline landscape restoration. Those attending were Martin, Frease and Riker from the District; Engineer Schultz and representatives from the Contractor SiteWorks Specialists and from the grass seeding company. The timeline established was for the engineering firm to have two areas surveyed for drainage issues on September 8 and 9 (Properties of 8250 Dunsmore and 3346 Pinewood). On September 10 SiteWorks would begin delivery of topsoil to be spread two inches thick along the pipeline route on Dunsmore and the east side of Pinewood and once the topsoil was in place then the seeder would hand seed this area and rake in the seed, followed by the residents watering the area affected. SiteWorks would also re-landscape the two areas mentioned earlier. This entire time line was delayed and the survey team did not complete their task until September 19. Engineer Schultz stated that topsoil delivery would begin on Saturday, September 24<sup>th</sup>. At this point in the discussion Caroline Stafford of 3352 Pinewood Drive stated that there were too many perineal weeds now that will be sure to come up thru the topsoil and grass seed. She suggested that spraying for weeds and

rock collection should be done before the topsoil arrives. After a lengthy discussion concerning weeds all along Pinewood, Burdick made a motion, seconded by Rausch, to have Martin contact Warne Chemical and have them spray the pipeline area at 3350 and 3352 Pinewood since there is such a concentration of weeds. After some additional discussion the motion passed unanimously by voice vote. Burdick asked whether the seeded area needed a covering to help contain moisture and retain heat. After additional discussion on this, Nolting made motion, seconded by Burdick, to have the seed contractor put a mulch cover on the affected area after seeding. The motion passed by unanimous voice vote. So now the timeline is to have the two areas sprayed for weeds on September 21 or 22, SiteWorks to begin re-landscaping 8250 Dunsmore and 3346 Pinewood and the delivery of topsoil on Saturday, September 24 with seeding after the entire area has the topsoil put down.

Martin reported that B&H Asphalt has our four areas scheduled for the 3<sup>rd</sup> week in October.

Martin reported he has a floor plan drawing of the new office building revisions. These were passed out. He stated that the next step is to put together a site plan showing the building sitting on the land along with a layout of the septic drainfield, driveway and parking plan. He has received a proposal from AE2S to do this site work at an estimated cost of \$1,000 to \$2,000. Attorney Wiczorek has reviewed the agreement and has recommended that we line out item #6 in the standard terms and additions. Engineer Schultz of AE2S gave his support of making this exception. At this time, Burdick made a motion, seconded by Nolting, to have AE2S do the site plan as Phase I and for Martin to sign the agreement with the #6 exception. The motion carried unanimously. Mills then asked for a motion to approve Martin as the signature authority for the District pertaining to the office building. Nolting made the motion, seconded by Burdick. It passed by unanimous voice vote.

Martin stated he had a problem with one of his printers and has replaced it and purchased a second printer so that he can isolate the computer system and printer with the meter reading equipment so that a single system does the entire meter reading transfer from/to billing computer and hand-held device and the printing of billing statements. This was used for the August billing and appeared to work well without any disturbance with other computer systems.

Martin reported that he, Attorney Wiczorek and Engineer Schultz attended a meeting at the Rapid City Public Works department on September 19<sup>th</sup>. Attending from the City From Public Works was Dale Tech and Stacy Titus; Tim Weber, Water Superintendent; and Dave Van Clef, Waste Water Superintendent. The purpose of the meeting was to discuss our request for a permit to dump Croyle II well and micro-filtration skid waste water into the City's sewer system rather than in the ditch on Sheridan Lake Road. The City is concerned about source water protection. This mainly consists of septic system drain-fields and unregulated drainage that will perhaps lead to aquifer contamination. They are doing a master plan that includes multiple years all the way out to 2115. They want to have the knowledge to plan for their future capacity both for water and for waste. The un-developed area behind the Corner Pantry that is adjacent to the City Limits they know this property will be annexed into the City whenever it goes thru the platting process. This land is within the boundaries of the Sanitary District and they want us to take the lead in its development. They told us that if we approve a plan for the development of this land to include septic systems the City will deny the permit. They suggested that we develop a central sewer collection system to include our entire District and not just for this undeveloped land. They said that we, being new to sewer systems, would be in a much better position to receive grants and loan forgiveness than the City. After saying all of this they have rejected our discharge permit but will reconsider once we have a sewer plan on paper that covered the current situation and the un-developed land. Although we should begin this plan they understand that many years will pass before the entire District is covered by central sewer collection. Martin

stated this was a lot of information to consume at one time and said he will put this on the meeting agenda for a few months so it can be discussed further.

There being no further discussion of the Manager's Report Nolting made motion, seconded by Burdick, to approve the report. The motion passed by voice vote.

#### OPERATOR'S REPORT:

Riker presented his Operator's report. He reported that water usage has peaked and we are producing less water on average than last month. He reported that the monthly sampling has been taken and that the overall operation of the system is good. There being no questions Nolting made motion, seconded by Burdick, to accept the Operator's report. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. Schedule B1 & C Projects: Pinewood Pipeline and Croyle II Drainage. Discussed in Manager's report.
2. Office Building: Discussed in Manager's report.

#### NEW BUSINESS:

1. Audience's Comments:

There being no further business for the Board, Nolting made motion at 8:15 PM, seconded by Burdick, to adjourn. The motion passed by voice vote.

Respectfully,

Jim Martin  
Manager/Clerk