

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
August 15, 2017

The Board of Trustees of the Colonial Pine Hills Sanitary District met on August 15, 2017 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; Peter Rausch, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Ted Schultz, Engineer; Mike Riker, System Operator; and Terry Frease, Maintenance. Also present in the audience was resident Jeannette Mills.

AGENDA:

Nolting made motion, seconded by Rausch, to approve tonight's agenda without change. The motion passed with a unanimous voice vote.

MINUTES:

Burdick made motion, seconded by Nolting to approve the minutes of the July 18, 2017 meeting without change. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for July was presented. Martin reported revenue and expenses and noted that while revenue is slightly ahead of last year that expenses are less. There were no questions concerning this report so Burdick made a motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of July was presented. Martin reported that the Office Building Committee met twice and the details will be presented later during Old Business. He also stated that our vehicle had stopped running and had to be towed to the shop for repair. He mentioned that this truck is becoming less efficient with each passing month. After a brief discussion Trustee Draine made a motion to authorized up to \$10,000 for the purchase of another vehicle. This motion was seconded by Nolting. After a short discussion the motion was unanimously approved. Martin stated he has signed a contract with B&H Asphaltting for the driveway repair at 8301 Dunsmore Road following a water leak there that belonged to the District. Estimated cost of repair is \$561.23. There being no further discussion of the Manager's Report Nolting made motion, seconded by Burdick, to approve the report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker make his Operator's report. He reported the monthly water production and the status of the wells and that we had a very high production level in July. It is dry and there is a lot

of outside irrigation. He reported that a bacterial lab sample came back positive but the three repeat samples were negative. He thinks the positive was caused by damaged rubber washer on the sampling tap. He cleaned and repaired the tap. All wells were reported as operating normally. There being no questions Nolting made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. Office Building: Martin described the results of the Office Building Committee meetings stating that all aspects of the building and site plan have been discuss and detailed. He said that the Architect would like to begin the bidding process by the end of August and close on September 19. Received bids would be opened on that day and the Board could make selections that evening at its regularly scheduled monthly meeting. A short discussion concerning cost and payment was next. Engineer Schultz estimated a total cost slightly above \$200,000. Martin presented the Board with estimated financial numbers for December 31, 2017 showing that the District has money on hand to cover building costs and also for the normal revenue and expenses between now and then. He will update these figures to extend out to June 30, 2018 for the next meeting since the Engineer estimates a building completion no earlier than the end of May of 2018. After a short discussion Burdick made motion to continue with the bid process with the anticipation of completing the building. A second was given by Rausch. The Board passed the motion by unanimous voice vote.
2. Sewer Service with Rapid City: Tabled until our Attorney can be present.

#### NEW BUSINESS:

1. Fire Hydrant Numbering and Pressure Labeling: Martin stated we have the materials to do this and that will be added to the To Do list.
2. Audience Comments: There were none.

At 8:20 PM Nolting made motion to adjourn the meeting. The second was made by Burdick. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin  
Manager/Clerk