

**MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
December 16, 2025**

The Board of Trustees of the Colonial Pine Hills Sanitary District met on December 16, 2025 at the CPHSD Office Building. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Peter Rausch, Trustee; Ron Colerick, Trustee; and LeRoy Draine, Trustee. Don Nolting, Vice President was absent with prior notice. Present also was Jim Martin, Manager; and Mike Riker, Operator. Doug Feterl and Bill Klinakis were the audience.

AGENDA:

Rausch made motion, seconded by Colerick to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Draine made motion to approve the minutes of the November 18, 2025 as written. A second was given by Colerick. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

Mills asked if there were questions or comments concerning the financial report. There, being none, Draine made motion, seconded by Colerick, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported there has not been any additional action on the new Falcon Crest II subdivision after a flurry of activity during the Spring. He has taken the project off the agenda and placed it on the back page of his report. On-Site Excavation made the repair on Okpealuk this morning. Two new lines were pulled. We have now replaced all service lines from tapping saddle to the curb-stop valve on the west side of Okpealuk Street between Nonanna Street and Whispering Pines Drive. I am working on our Public Notice letters to go out to residences where a portion of the water service line material is unknown and therefore might be lead. These notices have to be in the mail no later than January 16, 2026. There being no other comments, Rausch made a motion, seconded by Colerick, to accept the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker reported production levels and sampling/testing results. He stated that the Tri-Annual DANR inspection of our system has been completed and we apparently did well, but have yet to receive a final report. Also, the first PFAS samples have been taken and we are awaiting results from this new testing requirement. There being no questions or comments,

Colerick made motion, seconded by Rausch to approve the Operator's report as written. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. *SCADA System Upgrade*: Mike reported that our IT person, Reese Kor, has completed the installation of the new cellular SCADA system components. We are still running the old system alongside as there are still some programming concerns and an unannounced reset that happens occasionally. This system will be monitored for a time to ensure its reliability.
2. *Trustee Election*: Although we had three people take out petitions, only two turned their petitions in, and since we only have two open positions, an election will not be required
3. *FY2026 Proposed Budget*: The budget was sent to the Trustees prior to last month's meeting. Tonight, Mills asked for a motion to approve the budget as written, or made amendments to it. Rausch made motion to raise the mileage reimbursement rate to the Federal level of 70 cents per mile, up from 65.5 cents that we currently have. This change would be effective January 1, 2026. The motion was seconded by Draine. The motion was passed by unanimous voice vote. Rausch then made a motion to increase the salary of the Manager from the proposed 2.1 percent to a full three percent. This motion was seconded by Draine and the motion passed by unanimous voice vote. There being no further amendments proposed, Rausch made motion, seconded by Draine, to approve the budget with the added amendments. The motion passed by unanimous voice vote.

NEW BUSINESS

There was no new business to discuss.

Mills opened the meeting for any additional comments. There were none.

Mills reminded us that we will meet again on January 20, 2026 and asked for a motion to adjourn. At 7:55 pm, Rausch made motion to adjourn, seconded by Draine. The motion passed by voice vote.

Respectfully submitted,
Jim Martin, Manager/Clerk