

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
December 17, 2019

The Board of Trustees of the Colonial Pine Hills Sanitary District met on December 17, 2019 at the Whispering Pines Fire Hall. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; Peter Rausch, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Steve Burgad, Maintenance; and Michael Riker, System Operator. The Audience consisted of Jeanette Mills.

AGENDA:

Burdick made motion to approve tonight's Agenda as written, seconded by Draine. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, to approve the minutes of November 19, 2019, as written. A second was given by Draine. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for November was given. Martin reported that revenue for the year is still down because of the wet summer. He said that thru the end of November we are down in water sales revenue about \$28,000 over the same period in 2017 and 2018 was down about \$23,000 from 2017. This means we are down over \$50,000 for the two years. Expenses have been normal. With no other discussion or comments, Burdick motioned to approve the financial report with Draine adding the second. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of November was presented. Martin reported that Clemmons Asphaltting has completed the patching we asked them to do. We have also received a check for our 6/02/19 hail damage in the amount of \$8,863.64. We have until March 22, 2020 to complete the work and turn in the invoices to receive an addition \$3,115.43. We will be sending out estimate requests soon for this repair. Made an order for 32 radio read meters and associated equipment. They should arrive before Christmas. Training on the meters and equipment will be held January 13 and 14. I still have to purchase an android tablet for the interface. I will get that at AT&T and use one of the phone numbers we have. There being no further discussion Draine made a motion, seconded by Rausch, to approve the report. The motion passed by voice vote.

## OPERATOR'S REPORT:

Mike Riker made the Operator's Report. He stated the well production for the month of November and the first eleven days of December. Our production is decreasing based on the time of year. He reported that our tank is still leaking and that the owner of Midco Diving had been out to look and was going to provide some epoxy sealant for the outside of the tank. If this does not stop the leak then they will have to go into the tank and try again. In August they did not find the leak while inside the tank. Mike reported that DENR has performed a tri-annual inspection of our system and did not find any concerns. There being no questions Rausch made motion, seconded by Draine to accept the Operator's report. The motion passed by unanimous voice vote.

## OLD BUSINESS:

1. Radio Read Meters: Martin reported the status in his report.
2. Trustee Election: Only one set of petitions have been requested and tomorrow is the last day to return them completed. Does not appear an election will be required.

## NEW BUSINESS:

1. Audience Comments: There were none.
2. Executive Session (Employee/Legal Matters): Not required tonight.

At 7:24 PM there being on further business Mills reminded the Board that we would again meet on January 21, 2020 and asked for a motion to adjourn. Rausch made such motion, seconded by Draine. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin  
Manager/Clerk