

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
December 17, 2024

The Board of Trustees of the Colonial Pine Hills Sanitary District met on December 17, 2024 at the CPHSD Office Building. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; LeRoy Draine, Trustee; Ron Colerick, Trustee; and Peter Rausch, Trustee. Present also was Jim Martin, Manager; Steve Burgad, Maintenance; and Mike Riker, Operator.

AGENDA:

Nolting made motion, seconded by Colerick to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion to approve the minutes of the November 19, 2024 as written. A second was given by Nolting. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report for November was presented. Martin stated that the water sales revenue was lower than normal for November due to the Thanksgiving holiday being on the 28th and Friday being a day off. There was a \$9,000 deposit made on December 2nd. There being no other comments or questions, Draine made motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported the Donhiser water main easement has been completed and filed with the County Register of Deeds. A copy has been sent to the Falcon Crest II developer's office. The water service line leak at 3364 Kerry Drive has been repaired. The contractor pulled two new service lines under the road and hooked everything up including new tapping saddles and curb stop valves. A second leak at 7811 Okpealuk Street was also repaired by pulling two new service lines along with saddles and valves. Our contractor also placed crushed asphalt millings into the depressions left at 3309 Kerry Drive as the saddles for 3364 are beneath that driveway. Because the asphalt plant has been closed for the winter, these millings are a temporary repair and we will cut the driveway and reapply asphalt in the late Spring. We are still receiving lead service line inventories from the customers. We now have some 62 responses back from some 150 requests made in October. Also, since the last day to turn in Trustee election petitions was today and there being no petitions submitted, then there will be no reason to hold an election in January. The Board will be required to appoint two members to the Board. These can be incumbents, or others, so long as they met the basic requirements to be a Trustee. There being no further discussion Draine made a motion seconded by Rausch to approve the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker gave the Operator's report. It consisted of production information and testing status. All systems are working nominally. Also, an updated Cellular based SCADA system has

been on order and there are now plans to install the new equipment and programming in January 2025. At that time, we should be able to eliminate the current static IP line and perhaps switch to Midco as our communications provider. There being no questions or comments, Nolting made motion, seconded by Draine to approve the Operator's report as written. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. *SCADA System Upgrade*: Discussed in Operator's Report, above.
2. *Falcon Crest II Subdivision*: The Sanitary District has completed all the paperwork necessary for the project to begin. We still need to make positive identification and location of the pipeline main they will be tying into on the down side. My understanding is that Rapid City has yet to approve the development site plan.

NEW BUSINESS

None

Mills asked for any additional comments: There was none.

There being no other business before the Board, Mills reminded us that we will meet again January 21, 2025 and asked for a motion to adjourn. At 7:15 pm Draine made motion to adjourn, seconded by Rausch. The motion passed by voice vote.

Respectfully submitted,
Jim Martin, Manager/Clerk