

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
December 19, 2017

The Board of Trustees of the Colonial Pine Hills Sanitary District met on December 19, 2017 at the Whispering Pines Fire Hall. Vice-President Donald Nolting called the meeting to order at 7:00 P.M. Those present were: Donald Nolting, Vice-President; Peter Rausch, Trustee; Gerald Burdick, Trustee; and LeRoy Draine, Trustee. Absent with preapproval was Edward Mills, President. Present also were Jim Martin, Manager; Terry Frease, Maintenance; and Mike Riker, System Operator. There was no audience.

AGENDA:

Burdick made motion, seconded by Rausch, to approve tonight's agenda with no changes. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, seconded by Burdick to approve the minutes of the November 21, 2017 meeting without change. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for November was presented. Martin reported revenue and expenses and noted that revenue was still very good and running ahead of last year in revenue with near normal expenses. Trustee Draine asked if there is a way to show discretionary revenue in the reports. Martin stated that if you look at the total Checking/Savings under Current Assets on the Balance Sheet and subtract any obligated money then the remainder would be discretionary. Currently the only obligated money is the current office building construction project and CD #21 that is set aside for meter deposit refunds. The balance remaining is discretionary. He asked what about the \$10,000 that was approved in August for a new truck? Martin stated that \$10,000 was authorized but not yet obligated. There were no questions concerning this report so Burdick made a motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of November was presented. Martin stated he has only received one set of petitions for Trustee so since there is only one position open there will again be no election required. The petitions were submitted by Ed Mills, Incumbent. There were no leaks to report but we have changed some meters that were problematic and some remote readers. There being no further discussion of the Manager's Report Rausch made motion, seconded by Burdick, to approve the report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker make his Operator's report. He reported the monthly water production and the status of the wells. All wells were reported as operating normally with minimum maintenance required. He will be on vacation from December 22nd to January 6th.. There being no questions Burdick made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Trustee Election: Covered in Manager's Report.
2. Office Building: Martin reported there have been two construction meetings held by the Contractor. They are two days behind for weather but have poured the footing today. Mike Riker inspected the rebar and observed the pouring. They anticipate some colder weather toward the end of the month but hope to have the foundation walls up by then and pour the foundation in early January. Martin attended the County Planning Commission meeting on Monday where the Conditional Use Permit was reviewed and approved. Burdick asked if we were going to have alarms on the doors and Riker said we could get Reese Kor to do this and wire into the telemetry system. Martin said he would coordinate this with the electrician.
3. Sewer Service Agreement with Rapid City: Tabled until January meeting.
4. Fire Hydrant Numbering: This project is on hold for weather.

NEW BUSINESS:

1. There was no new business.
2. Audience Comments: There were none.

At 8:10 PM Burdick made motion to adjourn, seconded by Rausch. At this time Draine asked if we were going to have any new business. He was told we had already gone thru that but he said he had a couple of items. He was told he should have had them added to the agenda when asked if there were any additions. At this point Burdick withdrew his motion to adjourn so the Board could hear comments by Draine.

1. Control of Expansion of Sanitary District: Draine suggested there are some properties that might, in the future, be sub-platted into smaller properties and new residences but hooked up to our system. He thought that the District should limit this by freezing our current boundaries and not allowing any new hook-ups. A discussion followed that basically stated that such a limitation would hold future boards to this when it might not be in the best interest of the District to be so restrictive. Martin stated that he thought it best to leave any decision to expand either hook-ups or boundary to the Board sitting at that time. At this point Draine made motion to freeze the District boundaries to their present locations and prohibit any addition hook-ups. The motion failed for lack of a second.

2. Tapping Fees: Currently the District has tapping fees for new hook-ups that start at \$1,000 for a 5/8 inch meter and go up based on the size of the meter. Draine believes this fee is too low. He made a motion to raise that base fee to \$7,500. Martin thought this figure to be too high but that the Board should think about fees in general at a future date. Perhaps our current fee is too low. The motion was tabled to a future unscheduled date for additional discussion.

At 8:40 Burdick made motion, seconded by Rausch, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk