

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
December 21, 2021

The Board of Trustees of the Colonial Pine Hills Sanitary District met on December 21, 2021 at the CPHSD Office Building. Social Distancing was observed. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; and LeRoy Draine, Trustee. Peter Rausch, Trustee; and Ron Colerick, Trustee were absent with prior notification. Present also were Jim Martin, Manager; Steve Burgad, Maintenance; and Mike Riker, Operator.

AGENDA:

Nolting made motion, seconded by Draine to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion to approve the minutes of November 16, 2021 as written. A second was given by Draine. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report for November was presented. Mills opened the floor for discussion and/or comments. There was none. Nolting made motion, seconded by Draine to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported he contacted Black Hills Council of Local Governments to see if there is money (grant or loan) available for the purchase of a stand-by power generator. They said that FEMA had two programs for this purpose and money in each. He provided enough information for them to be able to do a cost-benefit analysis, but, unfortunately, we did not reach the threshold for approval. Specifically, we did not meet the Misery Index to get any free money. Their second program required a disaster within our area and there are none at present. Martin mentioned that we are not going to get our asphaltting done this year since the plant has closed but the sites have a good gravel base and should be fine for the winter. We have received our new computer and should be receiving our GIS equipment soon. The GIS software has been ordered. We should be ready to begin collecting data when the weather turns warm. There being no further discussion Draine made a motion, seconded by Nolting, to approve the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker gave the Operator's Report. He reported the production levels for November and early December and that we are seeing a reduction in production as it begins to get cooler.

Sampling has been completed for the year. All the wells are running well. There being no questions Nolting made motion, seconded by Draine, to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Proposed CY2022 Budget: Since the proposed budget was presented to the members in October, there was little need for discussion. After a few questions, Nolting made motion to accept the proposed budget with no changes. A second was made by Draine. The motion passed by unanimous voice vote.

NEW BUSINESS:

1. Trustee Election Superintendent: A Trustee election is scheduled for Tuesday, January 18, 2022. An election superintendent is required to oversee the election activities. Nolting made motion to have Jim Martin be the superintendent. A second was supplied by Draine. The motion passed by unanimous voice vote.
2. Audience Comments: There was no audience

At 7:45 PM, there being no further business for the Board, Mills stated the Board would again meet on January 18, 2022 and asked for a motion to adjourn. Draine made motion, seconded by Nolting, to adjourn the meeting. The motion passed by voice vote.

Respectfully submitted,

Jim Martin, Manager/Clerk