

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
February 15, 2022

The Board of Trustees of the Colonial Pine Hills Sanitary District met on February 15, 2022 at the CPHSD Office Building. Social Distancing was observed. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; Ron Colerick, Trustee; Peter Rausch, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Steve Burgad, Maintenance; and Mike Riker, System Operator.

AGENDA:

Draine made motion, seconded by Colerick to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Draine made motion to approve the minutes of January 18, 2022 as written. A second was given by Nolting. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report for January was presented. Mills opened the floor for discussion and/or comments. There was none. Rausch made motion, seconded by Nolting to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported we now have 207 Kamstrup Radio Read water meters installed. He has ordered and received 100 $\frac{3}{4}$ meters and four one-inch meters. He mentioned that Beth Nelson will present an overview of the asset mapping project at the March meeting. He also has purchased a wall mounted 27-inch monitor for presentations. There being no further discussion Nolting made a motion, seconded by Colerick, to approve the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker gave the Operator's Report. He reported the production levels for January and early February and noted the usage has increased somewhat. Sampling has been completed for the month. All the wells are running well. There being no questions Rausch made motion, seconded by Draine, to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. There was no Old Business.

NEW BUSINESS:

1. There was no New Business.
2. Audience Comments: There were none.
3. Nolting gave an update pertaining to the committee work toward hiring a replacement manager. The committee plans to advertise within the District Community once more next week to see if there is someone available. More will be coming.

At 7:50 PM, there being no further business for the Board, Mills stated the Board would again meet on March 15, 2022 and asked for a motion to adjourn. Draine made motion, seconded by Colerick, to adjourn the meeting. The motion passed by voice vote.

Respectfully submitted,

Jim Martin, Manager/Clerk