

**MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
February 16, 2016**

The Board of Trustees of the Colonial Pine Hills Sanitary District met on February 16, 2016 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 6:55 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Katie Peterson, Trustee; Gerald Burdick, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Terry Frease, Maintenance; and Michael Riker, System Operator. Also present was Jeannette Mills.

AGENDA:

Nolting made motion, seconded by Peterson, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion, seconded by Rausch to approve the minutes of the January 19, 2016 as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for January 2016 was presented. After a short discussion Peterson made a motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of January was presented. Martin reported that insurance claim on the water break inside the Clarkson well house on January 2nd has been finalized. We should receive a check within the next few days. The service line leak on Opealuk Court has been completed. It was a break between the main and the curb stop. The leak was under the asphalt and the asphalt will be replaced after it gets warmer. Martin reported he has purchased a noise level detector. He will use this to determine the noise level in the Croyle II well house when the filtration skid is operating. There had been a question if hearing protection would be required. There being no further discussion, Nolting made motion, seconded by Peterson, to accept the Manager's report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker presented the Operator's report. He stated the well production, water sampling and testing results, as well as the general operation of the system. He reported that the general operations and well operations are working normally. He reported that the electrical upgrades to the Conifer well have been completed. He also stated that the turbidity levels of the treated Nonanna water is well below the required level so the filtration skid is operating just fine. He is running the skid every second or third day. The tech reps from the skid manufacturer will be here next week to ensure all is normal and to give additional training instructions. There being no further discussion Nolting made motion, seconded by Peterson, to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Filtration of Nonanna & Croyle II Wells: Action Mechanical will be out to give the well house a thorough cleaning. They have not finalized their last payment request but should shortly.
2. Pinewood Drive Pipeline & Croyle II Drainage: This is schedule B of the project. This project is complete.

NEW BUSINESS:

1. Audience's Comments: No comments were offered.

At 7:25 PM Nolting made motion, seconded by Rausch, to move into Executive Session to discuss a personnel issue. The motion passed by unanimous voice vote.

At 8:30 PM the Board moved back into Open Session. At this time Peterson made motion, seconded by Nolting, to table further discussion until the March meeting. The motion passed by unanimous voice vote.

There being no other business before the Board, at 8:40 PM, Peterson made motion, seconded by Rausch, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk