

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
February 20, 2018

The Board of Trustees of the Colonial Pine Hills Sanitary District met on February 20, 2018 at the Whispering Pines Fire Hall. President Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Peter Rausch, Trustee; Gerald Burdick, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Mike Riker, System Operator, Steve Burgad, Maintenance and Ted Schultz, Engineer. Jeannette Mills made up the audience.

AGENDA:

Draine suggested that all of the items that have been tabled in the past should be included in each month's agenda so as not to forget about it. The Board considered this a good idea. Burdick made motion, seconded by Rausch to approve tonight's agenda without change noting that the agenda for the March meeting will include the tabled items. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion with four typographical changes, seconded by Draine to approve the minutes of the January 16, 2018. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for January was presented. There were no questions concerning this report so Draine made a motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of January was presented. He stated there have been two additional construction progress meeting. These will be discussed in Old Business. There has been no additional information from our Attorney concerning our City agreement on Sewerage. He stated he had hired Steve Burgad as a part-time maintenance person to complement Terry and Mike. And Terry appears to be doing well. There being no further discussion of the Manager's Report Draine made motion, seconded by Nolting, to approve the report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker made his Operator's report. He reported the monthly water production and the status of the wells. All wells were reported as operating normally with minimum maintenance required. Mike is going to find this out and report back. There being no questions Draine made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Office Building: Martin reported progress of the construction. He said the floor has been poured and the walls are in. Communications will be in on 2/21 and insulated on 2/22 with wall board soon after. The siding will begin next week. The sidewalks will be poured by the end of the month.
2. Sewer Service Agreement with Rapid City: Tabled since Attorney not present. Engineer Schultz went on record he is opposed to using a master meter for billing and would prefer to have billing based on water usage as the City does now.
3. Fire Hydrant Numbering: Project will begin when the ground is dry.

NEW BUSINESS:

1. Engineering Agreement between the District and AE2S. Martin presented an agreement provided by the engineering company that sets down the scope of services of AE2S pertaining to the planning and development of a sewer system for the District. This is a standard agreement and no fees will be charged unless there is actual work done. This is not a retainer agreement. Engineer Schultz estimates the total cost of such work not to exceed \$5,000. After discussion Burdick made motion, seconded by Rausch, to approve this agreement authorizing President Mills to sign said agreement. The motion passed by unanimous voice vote.
2. There was no new business.
3. Audience Comments: There were none.

At 7:50 PM Rausch made motion, seconded by Nolting to adjourn to Executive Session to discuss a personnel situation. The motion passed by unanimous voice vote.

The Board moved back into Open Session at 8:20 PM

There being on further business before the Board, at 8:21 Rausch made motion, seconded by Nolting, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk