

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
February 21, 2017

The Board of Trustees of the Colonial Pine Hills Sanitary District met on February 21, 2017 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; LeRoy Draine, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Terry Frease, Maintenance; Mike Riker, System Operator; and Ted Schultz, Engineer. Also present in the audience was residents Jeannette Mills.

AGENDA:

Burdick made motion, seconded by Rausch, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion, seconded by Burdick to approve the minutes of the January 17, 2017 meeting as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for January was presented. Martin stated that because of weather deposited revenue was slightly lower in January but has been deposited in February. He reminded the Board that looking at a single month of data is often misleading since certain revenue and payments are not always made each month. It is better to review by a quarter or better yet by half a year. Mills asked if there were any questions pertaining to the report and there being none Burdick made a motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of January was presented. Martin stated he has drafted a proposed sewer agreement with the City and has had it reviewed by our Attorney. After a question from a Trustee Martin inquired of DENR and our Attorney whether there would be an opportunity to combine three of our four SRF loans into a single loan and have them repaid thru property tax. DENR said they have no procedure that will allow loan consolidation. Our Attorney also said that even if it were possible for consolidation it would add cost to the loans with new origination fees and additional interest payments for longer terms. Consolidation is not a viable option. Martin has input the new billing rates into the computer and it appears to be working fine. There being no further discussion of the Manager's Report Rausch made motion, seconded by Nolting, to approve the report. The motion passed by voice vote.

## OPERATOR'S REPORT:

Riker make his Operator's report. He reported the monthly water production and the status of the wells. All wells are functioning normally and Conifer is back up with a new 100 micron filter and is backwashing normally. The Nonanna filtration skid is operating normally. There was a power outage/spike at the WP Main that shut down the SCADA system. This caused the tank to overflow because the Nonanna well did not shut down. The problem appears to be that the pressure switch in the tank did not have communications with the Nonanna, as it did with the other two wells. This is being looked into. There being no questions Burdick made motion, seconded by Rausch, to accept the Operator's report. The motion passed by unanimous voice vote.

## OLD BUSINESS:

1. Office Building: Engineer Schultz presented a new drawing of the site location showing two driveways and other additional details. He stated he does not believe the County will approve the plan with two driveways but will submit it as such. He has set up a percolation test for the septic drainfield that should be complete before the next meeting.
2. Sewer Service to the Sutton Family Trust Property and Stetler Property: This subject was tabled until the March meeting when our Attorney will be present to discuss the proposed sewer agreement with the City.

## NEW BUSINESS:

1. Terry Frease stated that we need to move the curb stop shut-off valve for Aspen Ridge Landscaping because it is in the middle of a driveway. Martin agreed but we need to wait for warmer ground temps and he wants to speak with Aspen concerning any future plans they have that might affect this valve.
2. Burdick suggested that we asphalt the Nonanna well driveway to include the dropbox. Martin agreed.

There being no further business, at 8:05 PM Draine made motion to adjourn the meeting. The second was given by Rausch. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin  
Manager/Clerk