

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
January 20, 2026

The Board of Trustees of the Colonial Pine Hills Sanitary District met on January 20, 2026 at the CPHSD Office Building. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Peter Rausch, Trustee; and Ron Colerick, Trustee. A quorum was present. LeRoy Draine, Trustee, was absent. Don Nolting, Vice President was absent with prior notice. Present also was Jim Martin, Manager; Talbot Weiczorek, Legal Counsel; and Mike Riker, Operator. Newly elected Trustees, Doug Feterl and Bill Klinakis, were also present.

AGENDA:

Rausch made motion, seconded by Colerick to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

CERTIFICATION OF TRUSTEE ELECTION:

Martin, Superintendent of Elections, stated that both candidates presented properly signed election petitions duly sworn by a Notary Public. Both candidates stated to the Board they were willing to service. Rausch made motion, seconded by Colerick, to accept both candidates as duly qualified for the position of Trustee. The motion passed by unanimous voice vote. At this point Doug Feterl and Bill Klinakis were seated to the Board of Trustees for three-year terms, replacing Trustees Colerick and Draine. Note: Since there were only two candidates that submitted petitions and only two positions to be filled on the Board, there was no need for an actual public election to be held.

ELECTION OF OFFICERS FOR CY2026

Rausch nominated Edward Mills to continue as Board President. Feterl presented a second. There being no other nominations, the Board voted to elect Mills as President for 2026 by unanimous voice vote. Rausch then nominated Donald Nolting to continue as Vice President. Feterl gave a second. There being no other nominations, the Board voted to elect Nolting as Vice President for 2026 by unanimous voice vote.

MINUTES:

Rausch made motion to approve the minutes of the December 16, 2025 as written. A second was given by Feterl. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

Mills asked if there were questions or comments concerning the financial report. Martin gave a short review of 2025. Water Sales revenue for 2025 was some \$9,000 less than 2024, yet some \$15,000 above budget. Expenses were some \$56,000 above 2024, primarily because of a

well pump and motor replacement at the Conifer well. However, expensed were \$43,000 below the budgeted figure. All in all, 2025 was a good financial year. There being no questions or comments, Rausch made motion, seconded by Klinakis, to approve the financial report. It passed by unanimous voice vote.

#### MANAGER'S REPORT:

Martin reported that Black Hills Federal Credit Union notified him on December 16<sup>th</sup> that they had a Bill Pay notice in the amount of \$5,100 they thought might be fraud. I verified that we did not initiate this payment. The payment was cancelled that day before there was any money lost. However, because of the possibility of compromise, they suggested that we cancel that checking account and initiate a new one. This has proven to be time consuming and complex since I wrote 18 checks on that old account on the day of the fraud discovery. The CU hid the old account so it was not visible to anyone making it difficult to work with those newly presented checks. They moved money from the new checking into our share account and processed those checks from there. The bank statement for December was difficult to reconcile and we will still have some work to do to reconcile in January, but I think things will be OK. There will, no doubt, be some explaining to do when we are audited later in the years. I sent out Public Notices, as required by the EPA, for all water service lines that still are unknown as to their material, both the public and private sides. There being no other comments, Feterl made a motion, seconded by Klinakis, to accept the Manager's report. The motion passed by unanimous voice vote.

#### OPERATOR'S REPORT:

Riker reported production levels and sampling/testing results. Two leaks on Okpealuk Street have been repaired. There being no questions or comments, Klinakis made motion, seconded by Feterl to approve the Operator's report as written. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. *SCADA System Upgrade:* Although there are some growing pains in the new system, it is apparently functioning as built.

#### NEW BUSINESS

1. *South Dakota Open Meeting Law Guide and Annual Review.* Our Attorney gave us a presentation of the new Open Meeting requirements pertaining to notifications and other documentation. This discussion met the annual review requirements of the state.

Mills opened the meeting for any additional comments. There were none.

Mills reminded us that we will meet again on February 17, 2026 and asked for a motion to adjourn. At 7:40pm, Rausch made motion to adjourn, seconded by Klinakis. The motion passed by voice vote.

Respectfully submitted,  
Jim Martin, Manager/Clerk