

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
January 21, 2020

The Board of Trustees of the Colonial Pine Hills Sanitary District met on January 21, 2020 at the Whispering Pines Fire Hall. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; Peter Rausch, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Steve Burgad, Maintenance; and Talbot Wieczorek, Legal Counsel. The Audience consisted of Jeanette Mills.

AGENDA:

Nolting made motion to approve tonight's Agenda as written, seconded by Draine. The motion passed with a unanimous voice vote.

APPOINTMENT OF NEW TRUSTEES TO BOARD

Being there were no candidates filing petitions for the expiring terms of two Trustees, there was no requirement for an election. Therefore, the Board is required to appoint two people to fill these two positions. President Mills asked the Board to nominate persons for two three-year terms of office as Trustee. Rausch nominated Gerald Burdick and LeRoy Draine to fill the terms. This motion was seconded by Nolting. There were no other nominations. Mills put the motion to a vote and the motion passed by unanimous voice vote. These two people were then seated as Trustees.

ELECTION OF OFFICERS FOR CY2020

Mills asked for nominations for President and Vice-President of the Board of Trustees. Draine nominated Edward Mills for President, seconded by Burdick. There were no other nominations. The nomination was approved by unanimous voice vote. Burdick nominated Don Nolting as Vice-President, seconded by Rausch. There were no other nominations. The nomination was approved by unanimous voice vote.

MINUTES:

Rausch made motion, to approve the minutes of December 17, 2019, with a correction as to the date of the end of the hail damage claim. A second was given by Draine. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for December and for FY2019 was given. Martin reported Water Sales Revenue to be down almost \$26,000 from 2018 and down about \$50,000 over the past two years. This decrease is because of the cool and very wet spring and summer of both years. Expenses have been close to normal. With no other discussion or comments, Burdick motioned

to approve the financial report with Rausch adding the second. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of December and part of January was presented. Martin stated he has asked our insurance carrier to extend the date when our hail damage repair has to be completed due to the winter weather. The original date was March 22, but it is not extended to the end of May. We have received 32 radio read meters and have installed seven as of this meeting. We had training of the meters and software on January 13 and will have some follow-on training on February 10. We will read the new meters on that date for billing. Martin reported the District has received a Capital Credit refund from Black Hills Electric Cooperative for \$4,148,67. Since this credit has added to our checking account balance, he suggested we might use \$2,760 and purchase 12 additional water meters. After a lengthy discussion Burdick made a motion, seconded by Rausch, to purchase these meters. The motions passed by unanimous voice vote. There being no further discussion Nolting made a motion, seconded by Draine, to approve the Manager's report. The motion passed by voice vote.

OPERATOR'S REPORT:

With Mike Riker being out of town, Martin read the Operator's report. He gave the monthly production levels. He stated the laboratory samples for both December and January have been done and that chlorine and fluoride levels are within tolerance and that the turbidity levels are good. There being no questions Nolting made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Radio Read Meters: Although meters were discussed during the Manager's report there was additional discussion concerning some specific problems of meters in homes. Martin asked Legal Counsel to review the Ordinances as to the District's position on compliance with our standards. The Legal Counsel said he would review and add a statement to ensure the District's legal position.

NEW BUSINESS:

1. Audience Comments: There were none.
2. Executive Session (Employee/Legal Matters): Not required tonight.

At 8:02 pm, there being on further business Mills reminded the Board that we would again meet on February 18, 2020 and asked for a motion to adjourn. Rausch made such motion, seconded by Draine. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk