

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
July 19, 2016

The Board of Trustees of the Colonial Pine Hills Sanitary District met on July 19, 2016 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; and Peter Rausch, Trustee. Absent with advanced notice were Gerald Burdick, Trustee; and Katie Peterson, Trustee. Present also were Jim Martin, Manager; Mike Riker, System Operator; Terry Frease, System Maintenance; and Talbot Wiczorek, Legal Counsel. Also present in the audience was Jeannette Mills and Ron Colerick.

AGENDA:

Nolting made motion, seconded by Rausch, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, seconded by Nolting to approve the minutes of the June 21, 2016 meeting as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for June was presented. Martin highlighted the cash position of the District. He also mentioned that as of June 30<sup>th</sup> our water sales revenue is some \$3,000 ahead of last year and that as of today that revenue is about \$12,500 ahead of last year at this time. This is primarily due to the consistent warm weather and little rain. And although we had a large rain event last Friday PM the rain came too fast and most was lost to flooding. The forecasted future calls for warm and dry conditions which should benefit our revenue position. There being no further discussion or questions Rausch made a motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of June was presented. Martin reported that the Conifer well faulted and that Riker would describe the failure and the fix in his report coming up next. Martin has signed the agreements for three asphalt repairs approved in the June meeting and that the company has them on their schedule but is unlikely to get to them until later in the summer. He has mailed letters to the affected Pinewood pipeline residents concerning our plan to bring in additional topsoil in late August and to re-seed the area in September. Has delivered water service agreement to Aspen Ridge but has not heard back as yet. He will follow-up. Terry Frease has been released back to work with some limitations. Good to have him back. There being no further discussion of the Manager's Report Nolting made motion, seconded by Rausch to approve the report. The motion passed by voice vote.

## OPERATOR'S REPORT:

Riker presented his Operator's report. He reported we are producing record amounts of water in June and into early July. We are averaging over 301 thousand gallons per day for the first 13 days of July. He reported a fault at the Conifer well. He had Morford Electric out to troubleshoot. They found that the new motor saver had overheated and failed. Morford had a spare and installed it but it also failed after a few minutes. It was eventually found that the problem was in the external generator transfer switch where two of three high voltage lines were loose and one was almost disintegrated due to the high heat. Upon repair the well operated normally. The transfer switch is damaged beyond repair and Riker suggested it be replaced with a 600 volt control box. The Board agreed. He will have Morford make the repair and see if the failed motor saver has any warranty since it was only installed last Fall. All other wells and the filtration skid are operating normally. He is going to remind our Engineer about the grounding of the storage tank pertaining to lightning strikes and he is going to disable the tank top hatch alarm. Mills said that he believes the Croyle II north outside light is not working. There being no questions Nolting made motion, seconded by Rausch, to accept the Operator's report. The motion passed by unanimous voice vote.

## OLD BUSINESS:

1. Water Connection Restrictions Ordinance: There was a second reading of this proposed Ordinance after amendments were made and discussed during the first reading last month. Nolting made motion, seconded by Rausch to approve these minor changes. After discussion the motion passed by unanimous voice vote.

### ORDINANCE No. 2016-1

#### AN ORDINANCE RESTRICTING CONNECTIONS TO ALTERNATIVE WATER SYSTEMS WITHIN THE BOUNDARIES OF COLONIAL PINE HILLS SANITARY DISTRICT

**BE IT ORDAINED** by the Colonial Pine Hills Sanitary District (District) that Pursuant to SDCL § 34A-5-29 an Ordinance restricting connections to alternative water systems within the boundaries of the Sanitary District be and is hereby adopted as follows:

**I. Purpose** Colonial Pine Hills Sanitary District in determining service, water resources, storage capacity, and distribution system has to project usage under long-term planning which includes analysis of the ability to pay back long-term debt. In order to secure Colonial Pine Hills Sanitary District's ability to maintain service in the area, pay for the storage and existing water system, and plan for long-term development and maintenance of the water system, it is necessary to prevent areas within the District from connecting to alternative water sources. Therefore, any land, building, structure, or water lines within the exterior boundaries of the District are hereby restricted as follows:

- A. Within the exterior boundaries of Colonial Pine Hills Sanitary District, no connection may be made to any water system not owned by the District. All landowners within the exterior boundaries of Colonial Pine Hills Sanitary District must hook up to the Colonial Pine Hills Sanitary District's Water System to obtain water unless granted an exception by the Sanitary District Board as allowed with the Sanitary District ordinances.

- B. Colonial Pine Hills Sanitary District Board may make an exception and permit a landowner to connect to an alternative water system provided the following conditions are met:
1. There is not a District water main within 1,000 feet of the property line and it is deemed impractical by the District to extend the District's main or require the landowner to extend the main or a service line;
  2. The connection to the alternative water source will not require a change of District boundaries;
  3. The land owner shall continue to pay all District's real property taxes due on land in the District;
  4. The land owner will pay a one-time payment equal to ten years of the monthly minimum and of any surcharge currently imposed on District users for the purposes of maintaining the system or paying any system debt for each water connection on the property made to the alternative water service;
  5. The connection will be limited to that area that meets all the requirements of this section even if that area is less than the current existing legal description where the connection is taking place; and
  6. The District Board determines in its sole discretion allowing the connection is in the best interest of the District.
- C. Anyone seeking to connect to an alternative water system under this exception shall submit a written request to the Board providing information regarding where the connection will be located, what it will be used for, how much water will be used and the proposed dimensions and size of the connection, along with any other information requested by the District Manager. Accompanying the request for the exception will be a nonrefundable Five Hundred Dollar (\$500) permit fee to cover the District's costs to review the application.
- D. If a land owner shall violate this Ordinance, the land owner shall pay a penalty of \$500 and one tenth of the District's residential monthly minimum for every day the violation continues. If the land owner has not remedied the violation within 30 days of receiving notice of the violation, The District may enter onto the property and sever the connection to the alternative water source.
- E. Nothing within this Ordinance shall require the District to pay for improvements to its water system.
- F. This Ordinance shall not apply to restrictions of private wells that are controlled by Ordinance No. 2013-1.

Dated this \_\_\_\_ day of July, 2016

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President

ATTEST:

\_\_\_\_\_  
Finance Officer

(SEAL)

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

Rausch then made motion to adopt the Ordinance as amended. The motion was seconded by Nolting. The motion passed by unanimous voice vote.

2. Schedule B1 & C Projects: Pinewood Pipeline and Croyle II Drainage. There is no changes in these projects. We are still waiting on the City to approve our drainage application.

3. Office Building: Martin presented an estimated cash flow for the remainder of FY2016 and stated there appears to be enough money to finance an office building. After discussion Nolting made motion to move ahead with the intent of building an office building to include the completion of the required drawings, permits, etc. necessary for bidding the project. Rausch made a second to this motion. The motion passed by unanimous voice vote.

NEW BUSINESS:

1. Audience's Comments: No comments were forthcoming.

There being no further discussion Rausch made motion at 8:15PM, seconded by Nolting, to adjourn. The motion passed by voice vote.

Respectfully,

Jim Martin  
Manager/Clerk