

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
June 18, 2019

The Board of Trustees of the Colonial Pine Hills Sanitary District met on June 18, 2019 at the Whispering Pines Fire Hall. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Donald Nolting, Vice-President, Gerald Burdick, Trustee; and LeRoy Draine, Trustee. Peter Rausch, Trustee was absent with prior arrangement. Present also were Jim Martin, Manager; Steve Burgad, Maintenance; and Michael Riker, System Operator. The Audience consisted of Jeanette Mills.

AGENDA:

Burdick made motion to approve the Agenda as written, seconded by Nolting. The motion passed with a unanimous voice vote.

MINUTES:

Burdick made motion, seconded by Draine to approve the minutes of the April 16 2019 minutes. Motion passed with unanimous voice vote.

Burdick made motion, seconded by Nolting, to approve the minutes of the Special Meeting held on June 6, 2019 with two minor typographical corrections. The motion passed by unanimous voice vote.

NOTE: The scheduled May 21, 2019 meeting of the Board of Trustees was cancelled due to weather.

FINANCIAL REPORT:

The Financial Report for April and May was given. Martin reported water sales was down 2% thru May 31<sup>st</sup> when compared to 2018 for the same time period. Total revenue was down 1.1% but expenses were also down 3.4% so we are just about even with last year. However, because of the wet spring we are not selling water as in a normal year. Financially we were still OK because of our cash reserves but we do need some dry weather. With no other discussion or comments, Draine motioned to approve the financial report with Nolting adding the second. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of May was presented. Martin reported the status of the isolation valve project and the plan to landscape the affected areas once the weather begins to cooperate. He also noted that the Conifer well has a bad motor that has been ordered but not installed. Taylor Drilling is doing the work. The failure was due to a lightning strike. There being no further discussion Burdick made a motion, seconded by Draine, to approve the report. The motion passed by voice vote.

## OPERATOR'S REPORT:

Mike Riker made the Operator's Report. He stated the well production for the month of March and the first ten days of April. Water usage is increasing as expected with the Spring. All the wells are running normally. He reported that there was a problem with a pressure transducer at the storage tank. It turned out that a PLC was bad and we had a spare. The Conifer well experienced a lightning strike on May 8 or 9 that took out the motor saver. The motor saver was replaced but the well still failed to run and there was some electrical arcing. The electrician was called and during troubleshooting he thought the pump motor might be bad. Taylor Drilling came out and declared the pump motor to be bad. They brought their rig out and pulled the pump and motor and found that the windings in the motor unit had melted. They ordered a new motor and it is waiting installation. There being no questions Burdick made motion, seconded by Nolting to accept the Operator's report. The motion passed by unanimous voice vote.

## OLD BUSINESS:

1. Isolation Valve Plan Update: Riker stated that RCS Construction has completed the installation project with seven valves installed. The original plan called for ten new valves but the pipeline on Wamberg Court and on Okpealuk Street are located under the middle of the street so these were cancelled. The pipeline on Katrina Court was never found so this was also cancelled. But the project itself has been good. We can isolate homes now that could not be done before. There is still some landscaping to do that is the District's responsibility to do. We will do this when the weather begins to cooperate. We have made the first of two payments to RCS and are waiting for a review of their second statement before paying it.
2. City Sewer Agreement: Martin reviewed the discussion the Board had at its June 6, 2019 Special Meeting. At that meeting the Board agreed to basically do nothing to push the agreement until the City decides to act by either accepting or rejecting our changes to the agreement given them back in March. Martin's concern is the District is being too passive concerning the purpose of the agreement in the first place: Disposition of water and sewer of the future development of the 23.74 acres Sutton Family Trust land behind the Corner Pantry. Both the District and the City concur with most of the proposed agreement but the City wants to take over the septic system inspection program and issue the permits because of their need to protect their ground water source and the District is within the one-mile enforcement zone the City has. Martin, and others, have concern with the City running this program and collecting the fees, yet the District getting nothing in return from the City. He thinks we need to be more proactive in our approach. Only one Board member agreed. This subject was postponed.
3. Okpealuk Court Pipeline Extension Proposal: In April we discovered a substantial water leak under the asphalted cul-de-sac of this court. It was a split service line just off the tapping saddle going to one of the four homes on the court. This is the third service line leak (different service lines) on the court in two years. It has been proposed that we extend the pipeline beyond the cul-de-sac and replace the tapping saddles, service lines and curb-stops to all four houses. This should take care of this problem for the future. We have one estimate and it was decided at the June 6, 2019 meeting to request another estimate. Dan's Ditching was been invited to make an estimate of cost but this has not been received. Once received the Board will decide whether or not to continue with this upgrade.

## NEW BUSINESS:

1. Audience Comments: There were none.
2. Executive Session (Employee/Legal Matters):

At 7:46 PM there being on further business Mills reminded the Board that we would again meet on July 16, 2019 and asked for a motion to adjourn. Draine made such motion, seconded by Nolting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin  
Manager/Clerk