

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
March 16, 2021

The Board of Trustees of the Colonial Pine Hills Sanitary District met on March 16 2021 at the CPHSD Office Building. Social Distancing was observed and facial coverings were required. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; Gerald Burdick, Trustee; LeRoy Draine, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Steve Burgad, Maintenance; and Mike Riker, Operator.

AGENDA:

Burdick made motion, seconded by Nolting to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion to approve the minutes of February 16, as written. A second was given by Nolting. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report was for presented was presented. Mills opened the floor for discussion. There was none. Draine made motions, seconded by Rausch to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported we have 101 Kamstrup meters installed. He said that Askland Construction has completed the repair of the leak at 8007 Katrina Court. There was a split in the service line between the tapping saddle and the curb stop. He reported that he has hired Mike Young to be the new Meter Reader beginning in April. The family of the current Reader, Theo Frerichs, had moved to Pierre. Beth is working on a mailing postcard requested contact information form customers to improve communication between the District and them. Martin presented an information sheet on the current information concerning the four State Revolving Loans. And that beginning April 24th, that dialing the area code for local calls will be required. There being no further discussion Draine made a motion, seconded by Burdick, to approve the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker gave the Operator's Report. He reported the production levels for February and early March. All samples have been taken for the month and all the wells are working well. Basically, the month has been good. He has adjusted the SCADA system for Daylight Savings Time on March 14th. All wells and systems are working normally. There being no questions

Draine made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Kamstrup Metering: Discussed in Manager's Report, above.
2. Stand-by Generator Update: Martin had included the generator proposals from three vendors in the Trustee package to include information on fuel and its usage. He then opened the floor to discussion as to which fuel would suit our purpose better; diesel, natural gas or propane. Propane was deemed the least favorable. There are advantages and disadvantages to both of the other fuels. We also discussed once the generator is in place how we will start the well, since it is currently started thru the SCADA system and that system will most likely be unpowered during an emergency. It was thought that the well might have to be started and stopped manually. Another discussion concerned whether to extend the emergency power to the office building since part of the SCADA system is installed there. Further discussion of the generator consisted of whether it be best to have an internally regulated or externally regulated generator. More questions were raised than answered. At a lull in the discussion, Mills tabled further discussion until the April meeting giving additional time to research the subjects that were raised.
3. Dean Thompson Property: Martin reported he has had no contact with Dean since last month and that Renner Engineering is doing a study of the feasibility for getting water to his property. Riker mentioned he has talked to the Engineer doing the study and apparently the study is complete but Renner has not been paid and the property has been sold. Martin was unaware of this situation and will contact Thompson later this week to inquire as to the status.

NEW BUSINESS:

1. Audience Comments: There was none.
2. Executive Session (Employee/Legal Matters): None Required.

At 8:00 PM, there being no further business Mills reminded the Board that we would again meet on April 20, 2021 and asked for a motion to adjourn. Burdick made such motion, seconded by Draine. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk