

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
November 21, 2017

The Board of Trustees of the Colonial Pine Hills Sanitary District met on November 21, 2017 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Peter Rausch, Trustee; Gerald Burdick, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Talbot Wieczorek, Legal Counsel; Terry Frease, Maintenance; and Mike Riker, System Operator. Also present in the audience was resident Jeannette Mills.

AGENDA:

Burdick made motion, seconded by Rausch, to approve tonight's agenda with addition of FY2018 Budget as item 4 in Old Business. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, seconded by Burdick to approve the minutes of the October 17, 2017 meeting without change. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for October was presented. Martin reported revenue and expenses and noted that revenue was still very good and running ahead of last year in revenue with near normal expenses. There were no questions concerning this report so Burdick made a motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of October was presented. Martin reported the Conditional Use Permit for the new office building has been approved after a short delay for additional documents. He mailed Trustee election postcards to all residents and published election information in the Journal twice. Reviewed budget questions from Trustee and answered same. There being no further discussion of the Manager's Report Rausch made motion, seconded by Burdick, to approve the report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker make his Operator's report. He reported the monthly water production and the status of the wells. All wells were reported as operating normally with minimum maintenance required. He stated that 20 lead and copper samples were taken in October and all were good. He has sent a report to the State about the sample results. All sampled residences have been notified of the results. He reported a service line leak on Croyle Avenue that was repaired and charged to the homeowner. He will be on vacation from December 22nd to January 6th.. There

being no questions Nolting made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Office Building: Martin reported the CUP has been approved and there have been two pre-construction meetings with the contractor. They plan to mark the site the day after Thanksgiving and begin striping the area of top soil the week after. They will be putting up a safety fence around the site. The contractor has said he does not think they will require heaters for the excavation and pouring of the concrete unless the weather turns sharply colder but blankets will be required during the setting of the concrete. Project completion is still scheduled for late March less the asphaltting of the driveway and parking lot.
2. Sewer Service Agreement with Rapid City: Tabled to executive session.
3. Fire Hydrant Numbering: This project is on hold for available personnel.
4. FY2018 Budget: President Mills asked if anyone wanting to have a discussion on the budget Burdick made motion to approve the budget as written. Nolting entered the second. Again President Mills asked for discussion. There was none. Mills asked for a vote and the motion passed by a unanimous voice vote.

NEW BUSINESS:

1. Trustee Election Superintendent: Nolting made motion to appoint Martin as election superintendent. Burdick entered the second. The motion passed by unanimous voice vote.
2. Audience Comments: There were none.

At 7:18 PM Burdick made motion to move into Executive Session to discuss a legal agreement, seconded by Draine. The motion passed by unanimous voice vote.

At 8:00 PM the meeting moved back into regular session.

At 8:01 Burdick made motion, seconded by Draine, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk