

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
October 18, 2016

The Board of Trustees of the Colonial Pine Hills Sanitary District met on October 18, 2016 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; Katie Peterson, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Mike Riker, System Operator; Terry Frease, System Maintenance; and Ted Schultz, Engineer. Also present in the audience were resident Jeannette Mills.

AGENDA:

Burdick made motion, seconded by Rausch, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion, seconded by Burdick to approve the minutes of the September 20, 2016 meeting as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for September was presented. Martin stated that revenue is some 16 percent above the same time last year. Mills asked if there were any questions pertaining to the report and there being none Burdick made a motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of October was presented. Martin reported that SiteWorks brought in topsoil on Sunday, September 25<sup>th</sup> and spent the day re-doing much of the Pinewood pipeline area, specifically reworking drainage on three properties. They picked up the large rocks (2 inches and larger) but not smaller rocks. The topsoil on much of the area was no more than an inch in depth. On Monday, September 26<sup>th</sup> the seeder hand seeded the affected area. He did not rake in the seed as he had told us he would. Hydro-mulch was applied the next morning and was applied in clumps. There is evidence that all of the residences affected have done some watering but only four have done enough. For September I discounted a total of \$18 for water spread along six homes.

We repaired a service line leak under the asphalt at the top of Langenberg Court between the main and the curbstop. The repair for the leak was \$2,429.23 and asphalt replacement estimated at \$1,823.68.

Martin reported that B&H Asphalt has our four areas scheduled for the 3<sup>rd</sup> week in October.

Martin reported he has submitted a final adjustment to the floor plan for the office building and it should be ready for pickup. He will review it and send it to our Engineer for placement on the site plan.

There being no further discussion of the Manager's Report Nolting made motion, seconded by Rausch, to approve the report. The motion passed by voice vote.

#### OPERATOR'S REPORT:

Riker presented his Operator's report. He reported that water usage has peaked and we are producing less water on average than last month. He reported that the monthly sampling has been taken and that the overall operation of the system is good. There being no questions Rausch made motion, seconded by Peterson, to accept the Operator's report. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. Schedule B1 & C Projects: Pinewood Pipeline and Croyle II Drainage. The drainage issue at the north end of the Croyle II property was discussed. Engineer Schultz said he would meet with the asphalt company and let them know what he wanted done to correct the problem.
2. Office Building: Discussed in Manager's report.
3. Sewer Service to the Sutton Family Trust Property: Martin stated that sooner or later this property south of Sheridan Lake Road between Croyle Ave and Dunsmore Rd is going to be developed. And since it is adjacent to the Rapid City limits at the Aspen Ridge Landscaping Company this Sutton land will become part of the City limits as soon as the re-platting hits the City offices. But since this land is within the boundaries of the Sanitary District we need to have control over its development to the limits of our authority. The City has already told us they will disapprove any plan submitted that calls for septic sewer systems. Therefore, if we wish to maintain control we have to be ready to get into the central sewer collection business, at least for this property and any other development along Sheridan Lake Road. The developer would install the sewer lines but once complete the Sanitary District would own them just as we currently do with water lines. We would have to develop an agreement with Rapid City to feed the sewer into their lines for treatment. There was additional discussion and questions although this agenda item is mainly to get the idea into our collective minds that this subject is coming, sooner or later and that the District should have a general idea how it will be done so as to maintain control of the situation.

#### NEW BUSINESS:

1. Trustee Election: Martin stated that there are two Trustees (Burdick and Peterson) whose terms expire in January 2017. There will be an election held on Tuesday, January 3, 2017, at the Fire Hall from 8:00 AM until 7:00 PM. He also stated that the Board needs to select an Election Superintendent to supervise the election. Burdick made motion, seconded by Nolting, to appoint Martin as the Election Superintendent. The motion passed by unanimous voice vote.

2. FY2017 Proposed Budget: Martin passed out his proposed budget to the Trustees to take and read and discuss at the November's meeting. He asked them if they had questions in the meantime to send them to him via email.

3. Audience's Comments:

There being no further business for the Board, Burdick made motion at 7:50 PM, seconded by Peterson, to adjourn. The motion passed by voice vote.

Respectfully,

Jim Martin  
Manager/Clerk