

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
October 21, 2025

The Board of Trustees of the Colonial Pine Hills Sanitary District met on October 21, 2025 at the CPHSD Office Building. President Mills called the meeting to order at 7:05 PM. Trustees present included Edward Mills, President; Ron Colerick, Trustee; LeRoy Draine, Trustee; and Peter Rausch, Trustee. Don Nolting, Vice President was absent with prior notice. Present also was Jim Martin, Manager; Steve Burgad, Maintenance; Talbot Wieczorek, Legal Counsel; and Mike Riker, Operator. Gerry Burdick was the audience.

AGENDA:

Draine made motion, seconded by Rausch to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion to approve the minutes of the September 16, 2025 as written. A second was given by Colerick. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

Martin reported that revenue is still looking well, even with the increase in moisture over the summer months. He mentioned that the District has three certificates of deposit maturing in November and recommends to renew them at the rates offered. These are all 12-month CDs and will renew at 3.75%. There were no objections. There, being no further questions or comments, Rausch made motion, seconded by Draine, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported there has not been any additional action on the new Falcon Crest II subdivision after a flurry of activity during the Spring. He mentioned he will be sending out Trustee election postcards to all residents next week. The election is scheduled for January 6, 2026. We have two expiring terms of office for Trustees in January 2026. We are looking for people who might be interested. Contact the office if you have interest. He has submitted our latest update to the Lead Service Line inventory to DANR. There being no other comments, Rausch made a motion, seconded by Draine, to accept the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker reported production levels and sampling/testing results. He gave a report on the repairs made on the Conifer well. A drilling company from Gillette is completing the pump and motor and drop pipe changeout and the well should be running later this week. He reported that the SCADA system upgrade has been completed but there are a few programming issues that are

being worked out. Our SCADA is not cellular based rather than internet based. This increases the reliability and gives us more controls. There being no questions or comments, Rausch made motion, seconded by Colerick to approve the Operator's report as written. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. *SCADA System Upgrade:* Discussed in Operator's Report.
2. *Falcon Crest II Subdivision:* Discussed in Manager's Report.

#### NEW BUSINESS

1. There was none.

Mills asked for any additional comments. There being no other business before the Board, Mills reminded us that we will meet again November 18, 2025 and asked for a motion to adjourn. At 7:35 pm, Rausch made motion to adjourn, seconded by Colerick. The motion passed by voice vote.

Respectfully submitted,  
Jim Martin, Manager/Clerk