

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
September 15, 2015

The Board of Trustees of the Colonial Pine Hills Sanitary District met on September 15, 2015 at the Whispering Pines Fire Hall. President Robert Truman called the meeting to order at 7:00 P.M. Those present were: Robert Truman, President; Gerald Burdick, Vice-President; Katie Peterson, Trustee; Donald Nolting, Trustee; and Edward Mills, Trustee. Present also were Jim Martin, Manager; Talbot Wiczorek, Legal Counsel; Ted Schultz, Engineer; Terry Frease, Maintenance; and Michael Riker, System Operator. Also present was Jeannette Mills and Robert Miller.

AGENDA:

Mills made motion, seconded by Burdick, to approve tonight's agenda as corrected (typo). The motion passed with a unanimous voice vote.

MINUTES:

Mills made motion, seconded by Peterson to approve the minutes of the August 18, 2015 meeting as corrected (typo). Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for August was presented. Martin stated the cash position of the District. He said that thru the end of August we are slightly above last year at this time for water sales even with the rains and the billing for August is near normal. He reported the expenses for August were normal. There being no questions or further discussion, Mills made a motion, seconded by Peterson, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of August was presented. Martin welcomed Terry Frease back after a medical absence. Terry came back to work on September 8th and has a lifting limitation for a short time. Black Hills Works will be doing the yard mowing and trimming for the remainder of this season. Martin said that two water leaks have been repaired; one on Katrina Court at the curb stop and the other a service line on Mittenwald Court belongs to the customer. Also two curb stop risers and caps were replaced on Barberry Circle because of mower damage. Martin is working on the FY2016 budget and hopes to have a draft available for the October meeting. He also mentioned we should be reviewing what personnel requirements we may need once the filtration equipment is operational. There being no further discussion, Burdick made motion, seconded by Nolting, to accept the Manager's report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker presented the Operator's report. He stated the well production, water sampling and testing results, as well as the general operation of the system. He stated that we are using more water with a higher daily average the first nine days in September compared to the August daily average. He reported that the general operations and well operations are working normally. He reported he will be adjusting the well operating times with the peak electrical hour change beginning October 1st. Again he suggested that we order a load of gravel for the Conifer well access road. There being no further discussion Mills made motion, seconded by Nolting, to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Filtration of Nonanna & Croyle II Wells: This is schedule A of our project. The filtration skid has been delivered and has been moved into the building. Concrete pads have been poured and the skid has been placed on them. Action Mechanical is in the process of hooking up the equipment to the raw water line within the building.
2. Pinewood Drive Pipeline & Croyle II Drainage: This is schedule B of the project. SiteWorks has completed laying the pipelines down Pinewood Drive thru to the Section Line and is within 60 yards of Croyle Avenue. They believe they will be ready to hook up the eight inch line to the Croyle Avenue line later this week and then begin pressure checks and disinfectant testing. They will move the six inch raw water line to hook up with the filtration skid at the same time. Perhaps beginning the last week in September they will be ready to begin hooking up new services for the 20 homes specified in the plan and begin cleanup and landscaping.

NEW BUSINESS:

1. Audience's Comments: No comments were offered.

There being no further business at 7:35 PM Burdick made motion, seconded by Mills, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk