

USE ORDINANCES

REGULATING THE USE OF THE WATER SYSTEM FOR COLONIAL PINE HILLS SANITARY DISTRICT

Be it ordained by the Board of Trustees of the Colonial Pine Hills Sanitary District as follows:

Section 1. All persons and properties applying for and receiving water from the Colonial Pine Hills Sanitary District do so subject to the conditions and requirements of these ordinances including the requirements for deposit and penalties set forth therein.

Section 2. Water meters required. All structures within the boundaries of the Colonial Pine Hills Sanitary District receiving water from the District are required to utilize and install water meters. Meters 2" and less will be furnished by the District. Meters larger than 2" will be furnished by the water user. Users will pay a \$78.00 meter deposit for a 5/8" meter, \$135.00 for a 1" meter, \$360.00 for a 1 1/2" meter or \$450.00 for a 2" meter at the time water service is requested. This deposit shall be held by the District and shall be refunded to the user upon sale or other transfer of the property when payment for all current and delinquent fees are received.

Section 3. Ownership of meters. All water meters 2" and smaller shall remain the property of the District. Meters will be installed according to meter manufacturer specifications. Meters will be sealed by the District, as necessary. Failure to install a water meter in accordance with the requirements of these ordinances shall be grounds for disconnection of service.

Section 4. New service connection. Superseded by Design & Construction Standards Document, dated May 18, 2004.

Section 5. Curb-stops, valves. All connections with the District water mains must have a curb-stop and box outside the property line. The curb-stop valve and boxes must be of a type approved by the District per the Design and Construction Regulations. Curb-stops, valves, and boxes shall be located on the public right-of-way or public easement outside the property line of the property to be served, the exact location to be approved by the District prior to installation. The property owners shall install the curb-stop valves and boxes. All expenses incurred during the installation of water services from the existing main to the property will be the responsibility of the property owner, Developer or Contractor, including all installation costs and connection fees. A separate curb-stop valve and box shall be required for each water meter.

Section 6. Standard service line installation. Superseded by Design & Construction Standards Document, dated May 18, 2004.

Section 7. Standard service line connection. Water service lines shall be attached to the water mains of the District only with approved taps and tapping saddles and shall be installed by a licensed plumber or Contractor.

Section 8. Inspection and testing. All water service lines shall be tested for leakage by a licensed plumber or contractor prior to backfilling of the service line excavation. The testing method shall be approved by the District prior to conducting the test.

Section 9. Right-of-way repair. The user shall be responsible for the repair and restoration of any excavation done to install service lines in the public right-of-ways or public easements. All backfill and surface repair shall be done to the satisfaction of the District, Pennington County Highway Department and the Countryside South Home Owner's Association (if work done in Countryside South). The owner of the water service is required to obtain a Pennington County Utility Permit prior to such work being done (required when anyone excavates within a Pennington County Right of Way).

Section 10. Meter reading. The District reads the meters electronically on, or about, the first day of every month. A billing statement is prepared by the District for mailing the customers on, or about, the 15th of each month. Payment is due back to the District by the last day of the month.

Section 11. Water service fee – payment. All metered users shall pay at least the minimum fee for water use in accordance with the rate schedule. As long as the curb stop shut off valve is turned on and water can flow unimpeded to the home, then the minimum billing fee and all surcharges will apply even when the home is temporarily or permanently vacant. This applies to temporary vacation periods and to periods when the home is for sale. As long as the water is turned on at the curb then minimum fees will apply. Arrangements may be made with the District to turn the water off at the curb for temporary or permanent absences and in this event there will be no billing made. When water is turned off at the curb it is also recommended that the in-house shut-off valve also be turned off. It is also recommended that a representative of the owner be present when the water is turned back on to verify there is no leakage. A late charge of \$15.00 will be assessed if payment is not received by the due date. In the event water charges are not paid within 30 days of the due date, the District may terminate service upon written notice mailed by first-class mail to the user prior to shut-off. Water service will be restored again during normal business hours only upon payment of all current, delinquent unpaid charges and late fees, together with a service fee of \$20.00. A \$50.00 fee will be charged after business hours. A service fee of \$20.00 will be charged for the first returned check, a \$30.00 fee for the second returned check, and only a certified check, money order, or cash delivered to the clerk's office during business hours will be accepted. Refusal to pay service fees and late fees can result in termination of water service. The user may make arrangements with the District for extended vacation (winter snowbirds, etc.) to have water service disconnected upon departure and reconnected upon return. The fee will be \$20.00 for each disconnect or reconnect. If no arrangements with the District are made then the user is responsible for the minimum monthly fee. Any moneys due are the responsibility of the primary property owner.

Section 12. Discontinuance of service. Owners or consumers desiring to discontinue the use of water shall give notice to the District in writing and pay a service fee of \$20.00, at which time service shall be disconnected.

Section 13. Multiple water meters. The District water meter must be the primary meter, other meters may be installed at the owner's expense with the Board of Trustees approval.

Section 14. Bypass. Bypassing the water meter for any reason is prohibited. A \$500.00 fee will be assessed for bypassing the meter.

Section 15. Access to water meter. The water users shall keep the water meters accessible during all reasonable hours of the day for the purpose of reading, inspecting, or repairing. If access is denied to a

representative of the District, the water may be shut off upon 24-hour's notice. Upon shut-off, service will not be restored until all current and delinquent charges are paid in full, together with a service fee of \$20.00, and access to the meter is received.

Section 16. Non-domestic use. All water used for lawn, gardening, swimming pools, or other non-domestic use may be restricted at any time should a scarcity of water or emergency of any kind occur. The first violation will result in a written warning. The second violation will result in a \$100.00 fine. The third violation will result in a \$100.00 fine and disconnection of water service. Service will be restored only upon payment of the fine and a \$20.00 service fee.

Section 17. Emergency regulations. The District may in the event of an emergency water shortage, restrict the use of water upon uniform rules applied throughout the District upon such notice as may be appropriate.

Section 18. Damage to system. Any person damaging a fire hydrant, valve or water main or any connection or District property shall notify the District at once. The person responsible shall pay the cost of repairs and replacement.

Section 19. Exclusive control. The water mains, curb-stop valves, pumps, valves, and switches related to the water system are the sole and exclusive property of the District and no one may turn on or off any valve or hydrant or pump which is the property of the District without expressed authorization. Doing so will result in a \$500.00 fine and the termination of water services, with a 24-hour notice. Service will be restored upon the payment of the \$500.00 fine.

Section 20. Maintenance of the service lines. All service-line leaks beyond the curb box, including fittings, are the responsibility of the water user and shall be repaired within 24 hours. Water service will be shut off immediately by the District upon discovery of such a leak and service shall be restored only upon completion of the repair. All repairs will be inspected by the District prior to backfilling the excavated area. The District will hire a contractor to repair the leak, at customer's expense, should customer not complete the repair within 24 hours.

Section 21. Frozen pipes. No person shall connect any electric welder, generator, or other electric device to any water service line for the purpose of thawing frozen water in the line without the expressed authorization of the District and then only upon removal of the water meter.

Section 22. Disconnection of meter. If for any reason, a water meter is or becomes disconnected, the District shall be notified at once. Upon repair and reconnection of the meter, it will be inspected and resealed by the District and a service charge of \$20.00 shall be required.

Section 23. Fire Hydrant Clearance. All Fire Hydrants will be kept clear of obstructions such as landscaping rocks, shrubs, bushes, etc. to at least 36 inches from the hydrant's outside edge in all directions (reference: Section 508.5.5 of the 2003 International Fire Code manual). There must be a clearance of at least 18 inches from the nozzles down toward the ground to allow tools and hoses to be attached. The area of the hydrant above the nozzles must be visible from the road in all directions. The homeowner(s) adjacent to the hydrant are responsible for keeping the hydrant visible. Should the homeowner(s) not maintain the proper clearance around the hydrant the District may, at its option, clear the area around the hydrant and charge the homeowner for the clearing. The Sanitary District, at its option (with Fire Department

Approval), may allow the installation of a location flag on top of the hydrant in lieu of destruction of shrubbery.

Revision #14, effective November 21, 2023